

**INDIAN INSTITUTE OF TROPICAL METEOROLOGY**  
**Dr. Homi Bhabha Road, Pashan, Pune – 411 008**  
**( An autonomous Institute under Ministry of Earth Sciences, Government of India)**  
**Advertisement No. PER/2/2009**

The Indian Institute of Tropical Meteorology is an autonomous research organisation fully funded by Ministry of Earth Sciences, New Delhi. It is a premier Institute of national and international repute, devoted to research in various aspects of atmospheric sciences with emphasis on tropical meteorology, particularly on the Climate Change and Indian Monsoon. The Institute has excellent infrastructural facilities such as high performance computers, modern library, workshop and other scientific support. **It is proposed to recruit following posts purely on short term contract basis on a fixed monthly salary.**

**JUNIOR ENGINEER (ELECTRICAL) – ONE POST**

The Institute has undertaken construction of a building at its site. It has also in its premises office building, staff quarters, Guest House etc. The buildings need proper electrical maintenance and the construction work which also consists of electrical cabling needs supervision. In order to enhance the efficiency, it is proposed to **recruit one Junior Engineer (Electrical)** on short term contract basis on a fixed monthly salary of Rs.17300/- approx.

**QUALIFICATION**

**ESSENTIAL** : Diploma in Electrical Engineer with three years experience

**DESIRABLE** : 1. Practical experience of three years in Estimation, Designing, Drawing, execution and billing of electrical works for Building projects and maintenance work in a Government or commercial organization of repute.  
: 2. Experience of working on Auto Cad.

**AGE LIMIT** : Below 35 years

**SALARY** : RS.17300/- Per month [approx].

**TENURE** : Initially for a period of one year.

## **TECHNICAL ASSISTANT (LIBRARY, INFORMATION AND PUBLICATION) – ONE POST**

The Institute's Library, Information and Publication Division serve as National Information system in Meteorology and Atmospheric Sciences. It has strong links with the India Meteorological Department, University of Pune and several other National and International Organizations. To provide efficient services to the scientists, it is proposed to **recruit one Technical Assistant (Library, information and Publication)** on short term contract basis on a fixed monthly salary of Rs.17300/- approx.

- QUALIFICATIONS** :
- Bachelor's Degree in Science from a recognized university
  - Masters Degree in Library & Information Science from Department of Library and Information Science of any recognized University, or equivalent Advanced Degree in Library and Information Science such as MS Programme in Library and Information Science of the Documentation Research and Training Centre (DRTC), Indian Statistical Institute, Bangalore or Associateship in Information Science (AIS) Degree of National Institute of Science Communication and Information Resources (NISCAIR) (formerly Indian National Scientific Documentation Centre (INSDOC)), New Delhi.
  - Knowledge of special library software especially LIBSYS and other computer techniques in library and information services.
- AGE LIMIT:** : 25 years
- SALARY** : Rs.17,300/- per month [approx.]
- TENURE** : Initially for a period of one year.

Upper age limit for both the above posts are relaxable by 5 years for SC/ST, 3 years for OBC and as per rules for Physically handicapped and ex-servicemen.

Desiring candidates are requested to submit their application in the enclosed format together with detailed CV, attested copies of mark list and certificates from SSC onwards, experience certificate, caste certificate (in case of SC/ST/OBC etc.) to the undersigned by **9<sup>th</sup> April 2009**. The envelop may be superscribed with the name of the post applied for.

Candidates called for interview will be paid Sleeper Class to & fro train fare by the shortest route on production of original tickets

**Incomplete applications are liable to be rejected.**

**The Administrative Officer**  
Indian Institute of Tropical Meteorology  
Dr. Homi Bhabha Road, Pashan  
Pune- 411 008  
Phone : 020- 25893600  
Fax : 020 -25893825  
Email: [admadv@tropmet.res.in](mailto:admadv@tropmet.res.in)  
URL: <http://www.tropmet.res.in>

## PROFORMA

**Application for the post of \_\_\_\_\_**

1. Name of the Candidate in full in Block letters:
2. Surname                      Name                      Father's / Husband's name
3. Mailing Address with Phone/Mobile No., E-mail address and Fax No.:
4. Permanent Address
5. Date of Birth, Place & Nationality:
6. Whether belongs to SC/ST/OBC / Physically handicapped :
7. ( Enclose the relevant certificate for the same):
8. Academic record :

<b>Sr. No.</b>	<b>Qualification</b>	<b>Year</b>	<b>Board /University</b>	<b>Subjects</b>	<b>Class/ Division</b>	<b>Percentage of Marks</b>
1	S.S.C					
2	H.Sc.					
3	Diploma					
4	Degree					
5	Post Graduate					

***\*Enclose Xerox copies of mark sheets/certificates***

9. Computer skills:
10. Experience record:
11. Present occupation

**Signature of the candidate**