

## Indian Institute of Tropical Meteorology, Pune - 411008

**Instructions to fill up the online form for recruitment of Research Associates and Research Fellows purely on temporary basis at this Institute (Advt. No. PER/03/2020)**

1	Kindly read the detailed advertisement carefully before applying the Research Associate/ Research Fellow position.
2	<b><i>Candidates who would like to avail fellowship from CSIR/UGC/DST and work as JRF in IITM are also encouraged to apply. Such candidates need to specify in the online application form about their preference of fellowship (whether availing IITM Research Fellowship or CSIR/UGC/ DST fellowship).</i></b>
3	Candidates should upload qualifying deg. mark-list in their CV, Detailed resume (.pdf only, max size 1 MB) and photo (.jpg/.png/.gif max size 100 KB) are compulsory to upload at the end of form. Also make sure that your filename should not have more than one dot.
4	CGPA/ GPA marks should be converted to percent.
5	Pl. enter detailed list of subjects at graduation, PG and also mention in your CV.
6	After filling up the form, the applicant may preview the form before submit, in a popup window and make changes if any. Unless the applicant clicks submit button at the end of the form, his/her application is not submitted. Once submitted, no changes can be made in the form.
7	Applicant should receive an auto generated email from <a href="mailto:iitmjobs@tropmet.res.in">iitmjobs@tropmet.res.in</a> with an acknowledgment number. This confirms that his/her application is submitted with both attached files. Email also contains the filled in form. Do not to reply this mail.
8	If you did not receive an email, check the spam/junk folder.
9	Photo and resume are not part of this email. If you get this email, it is confirmed that the attachments were received properly.
10	If called for interview, applicant needs to produce a printed copy of this confirmation email.
11	Please note that acceptance of your online application does not confirm your eligibility for the post.

Link for online form

<https://iitmjobs.tropmet.res.in/job/rarf-2020.php>

For other administrative queries, please contact [vijaya@tropmet.res.in](mailto:vijaya@tropmet.res.in)

For problems related to form-filling, contact [swati@tropmet.res.in](mailto:swati@tropmet.res.in)