

Ministry of Earth Sciences, Government of India  
**INDIAN INSTITUTE OF TROPICAL METEOROLOGY (IITM),**  
 Dr. Homi Bhabha Road, Pashan, Pune-411008  
 (Advertisement No. PER/02/2021)

**WALK-IN INTERVIEW FOR VARIOUS POSTS PURELY ON SHORT TERM CONTRACT BASIS  
 FOR ONE YEAR**

The Institute has a campus spread over 45 acres of land at Pashan, within which the staff quarters are also located. For its 250 employees, their families and more than 90 students the Institute is looking for recruiting the medical staff positions for its Dispensary located at its campus at Pashan.

The Institute is also looking for filling up of support staff for its engineering requirements in maintaining its various networks etc. and post of Consultant (Accounts) for looking after works related to Accounts department.

Sr. No.	Name of the post	No. of Post	Emoluments [per month]	Age limit	Mode of Recruitment
1.	Medical Consultant	02	₹20,000/- (Fixed) plus Rs. 100/- for examining per patient.	70 years	<b>Walk in Interview on 19<sup>th</sup> Aug., 2021 Between *0830-0930 hrs.</b>
2.	Physiotherapist	01	₹7,500/- (Fixed) plus 50% of CGHS rates per therapy.	40 years	
3.	Nurse	01	₹5,000/- (Fixed)	50 years	
4.	Associate Engineer [IT]	01	₹28000/- + 3% annual increment	40 years	<b>Walk in Interview on 26<sup>th</sup> Aug. 2021 Between *0830-0930 hrs.</b>
5.	Associate Engineer [Audio Video]	01	₹28000/- + 3% annual increment	40 years	
6.	Associate Engineer [Civil]	01	₹28000/- + 3% annual increment	40 years	
7.	Associate Engineer [Electrical]	01	₹28000/- + 3% annual increment	40 years	
8.	Consultant (Accounts)	01	Will be fixed as per Govt. of India instructions or ₹35000/- Consolidated whichever is less	65 years	<b>Walk in Interview on 27<sup>th</sup> Aug. 2021 Between *0830-0930 hrs.</b>

**\*Candidates who report after 0930 hrs. will not be permitted to appear for interview and will not be allowed to enter the Institute premises.**

**WALK IN INTERVIEW ON 19<sup>TH</sup> AUGUST, 2021**

<b>NAME AND NO. OF POST</b>	<b>Medical Consultant - 2 posts</b>
<b>CONSOLIDATED SALARY</b>	Rs. 20,000/- (Fixed) per month plus Rs. 100/- for examining per patient.
<b>QUALIFICATION</b>	M.B.B.S. from recognized Indian university with 5 years clinical experience or M.D. (Medicine)
<b>TIMING &amp; DAYS IN A WEEK</b>	(01 post for morning and 01 post for evening shift)  Morning 08.30 a.m. to 10.30 p.m. and 6 days in a week except Sunday.  Evening 05.30 p.m. to 07.30. p.m. and 6 days in a week except Sunday.

<b>NAME AND NO. OF POST</b>	<b>Physiotherapist - 1 post</b>
<b>CONSOLIDATED SALARY</b>	Rs. 7,500/- (Fixed) per month plus 50% of CGHS rates per therapy.
<b>QUALIFICATION</b>	Bachelor in Physiotherapy from a recognized University with minimum 5 years of experience.
<b>TIMING &amp; DAYS IN A WEEK</b>	Evening 05.30 p.m. to 07.30. p.m. and 6 days in a week except Sunday.

<b>NAME AND NO. OF POST</b>	<b>Nurse - 1 post</b>
<b>CONSOLIDATED SALARY</b>	Rs. 5,000/- (Fixed) per month.
<b>QUALIFICATION</b>	B.Sc. in Nursing OR GNM OR ANM course with minimum 5 years relevant experience in hospital recognized by the Central or State Nursing Council.
<b>TIMING &amp; DAYS IN A WEEK</b>	Morning 08.30 a.m. to 10.30. p.m. and 6 days in a week except Sunday.

**WALK IN INTERVIEW ON 26<sup>TH</sup> AUGUST, 2021**

<b>Name and no. of Post</b>	:	<b>Associate Engineer (IT) – 1 post</b>
<b>Essential Qualifications</b>	:	<ul style="list-style-type: none"> <li>• Bachelor’s Degree in Engineering or Technology in Computer Science or Information Technology with at least 60% of marks from a recognized University/ Institute</li> <li style="text-align: center;">Or</li> <li>• Master’s Degree with at least 60% marks in Computer Sciences, Computer Applications or Information Technology from a recognized University / Institute</li> <li>• A minimum 03 years work experience in System administration (Servers), Network administration, Network Security etc.</li> </ul>
<b>Desirable Experience</b>	:	Red hat certified Engineer (RHCE Certified) and experience in various Linux & Windows Server environments.
<b>Job Responsibilities</b>	:	<ul style="list-style-type: none"> <li>• Configure network hardware such as servers, routers, and switches etc.</li> <li>• Troubleshoot various network issues.</li> <li>• Manage servers and operating systems.</li> <li>• Implement security measures.</li> </ul>

<b>Name and no. of Post</b>	:	<b>Associate Engineer (Audio - Video) - 1 post</b>
<b>Essential Qualifications:</b>	:	<ul style="list-style-type: none"> <li>• BE/ B.Tech. in Electronics/ Electronics &amp; Tele Communication/ Instrumentation/ Computer, Sound Engineering from a recognized University/ Institute with at least 60% marks.</li> <li>• A minimum of 03 years work experience in maintaining Audio Visual equipment’s and related works.</li> </ul>
<b>Desirable Experience</b>	:	<ul style="list-style-type: none"> <li>• Conversant with video conference and broadcasting systems.</li> <li>• Awareness of the latest trends, and features in AV equipment.</li> <li>• Operating the master controls of AV systems during events.</li> </ul>
<b>Job Responsibilities</b>	:	<ul style="list-style-type: none"> <li>• Setting up, testing and adjusting, recording equipment’s for recordingsessions and live performances.</li> <li>• Regulating volume levels and sound qualities during recording sessionsusing control consoles.</li> <li>• Coordinating &amp; arranging various meetings as per requirement.</li> <li>• Perform minor repairs of Microphones and other AV equipment’s regular operating of AV System in State of the Art Auditorium.</li> </ul>

<b>Name and no. of Post</b>	:	<b>Associate Engineer (Civil) - 1 post</b>
<b>Essential Qualifications:</b>	:	<ul style="list-style-type: none"> <li>• B.E./ B.Tech in Civil Engineering from a recognized University/ Institutewith at least 60% marks.</li> <li>• A minimum of 03 years of work experience in planning, preparing of work estimate, labour management, work supervision and billing for civil contract and maintenance works.</li> </ul>
<b>Desirable experience</b>	:	<ul style="list-style-type: none"> <li>• Work experience on Auto CAD and Microsoft Project</li> <li>• Knowledge of CPWD works manual and DSR</li> </ul>
<b>Job Responsibilities</b>	:	<ul style="list-style-type: none"> <li>• Preparation of works estimate and tender documents.</li> <li>• Monitoring of campus maintenance works, projects works, planning and execution of civil works contract, construction management and material management of the department.</li> <li>• Work supervision and billing for contract and maintenance works</li> </ul>

<b>Name and no. of Post</b>	:	<b>Associate Engineer (Electrical) - 1 post</b>
<b>Essential Qualifications:</b>	:	<ul style="list-style-type: none"> <li>• B.E./ B.Tech in Electrical and Electronics/ Electrical/ Power Engineeringfrom recognized University/Institute with at least 60% marks.</li> <li>• A minimum of 03 years work experience in Electrical Projects and Maintenance.</li> </ul>
<b>Desirable experience</b>	:	Work experience of 22KV HT substation. Good knowledge of HT and LT control circuits, UPS system, DG, and AMF system. Experience in handling Solar PV systems. Knowledge of Autocad and Electrical drawings.
<b>Job Responsibilities</b>	:	<ul style="list-style-type: none"> <li>• Supervision of 22 KV, 11 KV HT substations and LT maintenance activities of Institute, residential quarters, student hostel, laboratories, auditorium, and other areas of Institute. Carrying out Preventive, Predictive, and breakdown maintenance, proactively identifying areas of obstruction/ breakdowns, and taking steps to rectify equipment breakdown by reducing downtime.</li> <li>• Monitoring expansion projects, execution of electrical works, designing, estimation, tendering, construction management, material management of the department.</li> </ul>

**WALK IN INTERVIEW ON 27<sup>TH</sup> AUGUST , 2021**

<b>Name and no. of Post</b>	<b>: Consultant (Accounts) - 1 post</b>
Eligibility criteria & Experience	: i. Should have retired from Government/ Semi-Government/ Public Sector Undertakings/ Autonomous bodies in the rank of Section Officer / Account Officer/ Audit Officer or equivalent or above i.e. not below the post carrying GP of Rs. 4600 in PB-2/ Level 7 or above on regular basis ii. Well-versed with the Budget, Accounts, Internal Audit and related financial rules and regulations of Govt. of India like GFR 2017, DDO Manual, Cash & Receipts, etc.
Job Responsibilities	: During the period of such engagement, the consultant would look after the work related to Finance & Accounts Section( processing of medical/TA/LTC/ Contingent bills etc.) and would be required to perform any work as assigned to him by the Competent Authority in the Institute.

**INSTRUCTIONS**

- Candidates who fulfill the above criteria only should attend the walk-in interview.
- The appointment is purely on temporary and contractual basis initially for a period of one year. Extension of tenure is co-terminous with the project period and subject to the satisfactory performance.
- The date of interview is the cut of date for all purposes including age/qualification/experience etc.
- Upper age limit is relaxed for SC/ST/ OBC/Physically Handicapped persons/Ex-servicemen as per Government of India norms.
- No TA/DA will be paid to the candidates for appearing walk-in-interview.
- Candidates must produce all original documents as proof of details furnished in the application and photocopy of each, at the time of joining. Any discrepancies found in the certificate will attract the disqualification of applications. Non production of the original certificates at the time joining will also make the candidate disqualified.
- The Competent Authority of this Institute reserves the rights to terminate the appointment of the above posts by giving one month notice to the appointee without assigning any reason thereof
- The Competent Authority of this Institute reserves the right to cancel the recruitment process for the positions mentioned above at any stage of the recruitment process. The decision of the Competent Authority of this Institute will be final and binding
- Selected candidate may have to join the post immediately, on being found fit by Medical Authority.

**Director  
IITM, Pune**