

Ministry of Earth Sciences, Government of India
INDIAN INSTITUTE OF TROPICAL METEOROLOGY (IITM),
Dr. Homi Bhabha Road, Pashan, Pune-411008

(Advertisement No. PER/02/2021)

RECRUITMENT OF VARIOUS POSTS PURELY ON SHORT TERM CONTRACT BASIS

The Competent Authority at Indian Institute of Tropical Meteorology has decided to readvertise the following posts (in partial suppression of advertisement no. PER/01/2021 dated 02.07.2021). **However, those who have already applied for these posts earlier need not apply again.**

Sr. No.	Name of the post	No. of Post	Emoluments [per month]	Age limit
1.	Program Manager	01	₹1,25,000/- consolidated #	65 years
2.	Project Manager	01	₹ 1,25,000/- consolidated #	65 years
3.	Project Consultant	01	₹ 78,000/- + HRA#	65 years
4.	Executive Head	01	₹78,000/- + HRA#	65 years

Emoluments in case of retired employee being appointed will be fixed as per the Govt. Of India instructions or the emoluments mentioned above, whichever is less.

Post Code	:	DESK2021-004
Name of the post	:	Program Manager
Number of post	:	01 No.
Essential Qualification	:	<ul style="list-style-type: none"> • Ph.D. in the fields of Ocean Sciences/Atmospheric Sciences/Marine Sciences/ Physics from a recognized University or equivalent. • 20 years' experience in relevant field.
Desirable Qualification	:	<ul style="list-style-type: none"> • Experience in Govt/PSU/Autonomous bodies with last five years in Director or Program Director or Chief Scientist level. • Coordination of various Academic Programs at Post graduate and/or PhD level • Experience in heading national and international projects, organizing conferences/workshop/training programs. • A short write up less than a page on challenges you have overcome and innovation you made in your immediate past job may be included along with the application with special emphasis on Academic Programs coordinated on masters or higher degrees. • Retired officials with relevant experience may also apply.
Job Responsibilities	:	<ul style="list-style-type: none"> • He/She will be responsible for project management of Ministry's (MoES) Development of Skilled Manpower in Earth System Science (DESK) functioning at IITM Pune. • Organizing short and medium duration training programs, targeted training program on specific areas, conducting workshops (online/offline) and Planning and Coordination of International PhD program for the ministry (MoES) focusing on BIMSTEC nations.

Post Code	:	NMM2021-001
Name of the post	:	Project Manager
Number of post	:	01 No.
Essential Qualification	:	<ul style="list-style-type: none"> • Ph.D. in the fields of Ocean/atmospheric sciences/ Physics / Mathematics from a recognized University or equivalent. • 20 years' experience in project management.
Desirable Qualification	:	<ul style="list-style-type: none"> • Good knowledge of Information Technology (IT) and Computer operation. • Experience in heading national and international projects • A short write up less than a page on challenges you have overcome and innovation you made in your immediate past job may be included along with the application • Retired officials with relevant experience may also apply.
Job Responsibilities	:	<ul style="list-style-type: none"> • He/She will be responsible for project management of Monsoon Mission. Organizing review meetings keeping records of project funds under Monsoon mission etc.

Post Code	:	NMM2021-002
Name of the post	:	Project Consultant (For Monsoon Mission)
Number of post	:	01 No.
Essential Qualification	:	<ul style="list-style-type: none"> • Ph.D. in the fields of Ocean/atmospheric sciences/ Physics / Mathematics from a recognized University or equivalent. • 10 years' experience in the project management.
Desirable Qualification	:	<ul style="list-style-type: none"> • Good knowledge of Information Technology (IT) and Computer operation. • A short write up less than a page on challenges you have overcome and innovation you made in your immediate past job may be included along with the application • Retired officials with relevant experience may also apply.
Job Responsibilities	:	<ul style="list-style-type: none"> • He/She will be responsible for guiding/carrying out research projects relevant to Monsoon Mission activities such as improvement of monsoon mission models, development of application tools based on monsoon forecasts etc.

Post Code	:	NMM2021-003
Name of the post	:	Executive Head (For International Clivar Monsoon Project Office, ICMPO)
Number of post	:	01 No.
Essential Qualification	:	<ul style="list-style-type: none"> • Ph.D. in the fields of Ocean/atmospheric sciences/ Physics / Mathematics from a recognized University or equivalent. • 10 years' experience in the project management.
Desirable Qualification	:	<ul style="list-style-type: none"> • Good knowledge of Information Technology (IT) and Computer operation. • Experience in heading national and international projects • Capability of managing Project activities associated with WCRP activities • A short write up less than a page on challenges you have overcome and innovation you made in your immediate past job may be included along with the application • Retired officials with relevant experience may also apply.
Job Responsibilities	:	<ul style="list-style-type: none"> • He/She will be responsible for project management of ICMPO activities such as publishing ICMPO news letters, communicating between different organizations of WCRP, conducting review meetings of ICMPO activities etc.

INSTRUCTIONS

1. The appointment is purely on temporary and contractual basis initially for a period of one year. Extension of tenure is co-terminous with the project period and subject to the satisfactory performance.
2. The last date of submission of online application is **31st August, 2021**. The last date is the cut of date for all purposes including age/qualification/experience etc.
3. **Facility for submitting online applications for the posts will commence on 13th August, 2021 at 1700 hrs.**
4. Aspiring candidates may submit their applications along with their CV online on <https://www.tropmet.res.in/Careers>
5. Hard copy of the applications will not be accepted.
6. Upper age limit is relaxed by 5 years for SC/ST, 3 years for OBC, 10 years for physically handicapped and as per rule for ex-servicemen
7. Only Indian Nationals are eligible to apply.
8. Mere possession of required qualification will not entitle the candidates to be selected for interview. If the number of applications received in response to advertisement is large, it will not be convenient or possible for the selection Board to interview for all those candidates. The Institute may short list the candidates to a reasonable limit based on the essential and desirable qualifications / record of academic performance / relevant experience for the post or any other benchmarks as decided by a committee constituted to screen the applications.
9. No correspondence will be entertained with candidates who are not called for Interview.
10. Experience for the post shall mean the experience in the relevant field after obtaining the minimum educational qualification asked for in the said category. Experience claim should be supported by valid documentation.
11. Candidates must produce all original documents as proof of details furnished in the application and photocopy of each, at the time of joining. Any discrepancies found in the certificate will attract the disqualification of applications. Non production of the original certificates at the time joining will also make the candidate disqualified.
12. Selected candidate may have to join the post immediately, on being found fit by Medical Authority.
13. Essential qualification, experience and age limit can be relaxed at the discretion of the appointing authority in exceptional cases.
14. CGPA grading is to be converted in percentage.
15. Online application submitted without scanned copies of the certificates will be rejected.
16. Applicants working in Government/ Semi-Government/ Public Sector Undertakings/ Autonomous bodies should apply through proper channel. If application is not routed through proper channel, then the applicant must produce the requisite 'No Objection Certificate' from their employer at the time of interview.
17. Director, IITM reserves the right to fill-up or not to fill up the post advertised without assigning any reasons thereof.
18. Canvassing in any form and /or bringing any influence, political or otherwise will be treated as disqualification of candidature. No interim correspondence/inquiry will be entertained.

**Director
IITM, Pune**