



भारतीय उष्णदेशीय मौसम विज्ञान संस्थान
INDIAN INSTITUTE OF TROPICAL METEOROLOGY (IITM),
डॉ. होमी भाभा मार्ग, पाषाण पुणे - 411008 /
Dr. Homi Bhabha Road, Pune- 411008



Advertisement Number: PER /05/2023

WALK-IN INTERVIEW ON 31.05.2023 & 01.06.2023

The Indian Institute of Tropical Meteorology (IITM) is an autonomous research organization fully funded by Ministry of Earth Sciences, New Delhi. It is a premier Institute of National and International repute, devoted to research in various aspects of Atmospheric sciences. The Institute has excellent infrastructural facilities such as high-performance computer, observational laboratories, modern library, engineering workshop, etc. It has a strong link with various Universities and National and International organizations.

IITM, Pune, a Resource Partner to ENVIRONMENTAL INFORMATION, AWARENESS, CAPACITY BUILDING AND LIVELIHOOD PROGRAMME (EIACP earliest while ENVIS), a plan programme of Ministry of Environment, Forest & Climate Change on the subject area "Atmospheric Pollution & Climate Change", was established in 2002-03. Since then it has been gradually building up scientific data repository on the air quality, sources of atmospheric pollution and its impact on human & environment, disseminate scientific information through interactive webpage, social media handles etc. Its objective is to promote, implement and coordinate Green Skill Development Programme (GSDP) courses & "Mission Life Movement" and conduct public outreach awareness programs.

Applications are invited from bright and motivated young candidates for IITM-EIACP PC-RP purely on temporary basis as per the below mentioned details. The place of work will be IITM, Pune. All selected candidates need to get involved in field activities. Details are as follows:

Walk in interview on 31.05.2023, reporting time 0930-1030 hrs.	
*Candidates who report after 1030 hrs. will not be permitted to appear for interview and will not be allowed to enter the Institute premises.	
Name of Post	: PROGRAM OFFICER
No. of Post	: 01 No.
Essential qualification	M.Sc. (Natural Sciences/ Environmental Science)/ B.Tech./ BE, well versed in computer applications/ Web Development with at least 5 years of experience
Age limit	: 45 years as on 31.05.2023
Emoluments	: Rs.50,000/- p.m. consolidated
Tenure	: up to 31.03.2024
Roles and responsibilities	: Programme Officer will prepare a comprehensive annual plan of activities/ work as well as Strategic Plan for the forthcoming year in consultation with the Programme Coordinator and will be responsible for implementing the same. The activities will include development of value added information products, conducting GSDP courses, organizing mega/regional events and other outreach activities. The Programme Officer will be the overall technical head of the Centre under the Programme Coordinator. He/She will also be involved in coordination, organization and management of any mega/regional event and other activities under Mission LiFE and SAP.

Walk in interview on 01.06.2023 , reporting time 0930-1030 hrs.	
*Candidates who report after 1030 hrs. will not be permitted to appear for interview and will not be allowed to enter the Institute premises.	
Name of Post	: IT/GIS OFFICER
No. of Post	: 01 No.
Essential qualification	PG Diploma in (RS/GIS) with at least 1 years' experience/ Graduate, good knowledge of computer technology (website development, designing, internet, publication etc.) with two years' experience
Age limit	: 40 years as on 01.06.2023
Emoluments	: Rs.34,000/- p.m. consolidated
Tenure	: up to 31.03.2024
Roles and responsibilities	: IT/GIS Officer will be responsible for maintenance and updation of website and other databases of the Centre. He/She will be responsible for all IT related matters including mobile or web based applications and infographics, preparation of GIS based thematic maps etc. He/She will be involved in IT related matters in organization and management of any mega/regional event and other activities under Mission LiFE and SAP.

Walk in interview on 01.06.2023 , reporting time 0230-0330 hrs.	
*Candidates who report after 0330 hrs. will not be permitted to appear for interview and will not be allowed to enter the Institute premises.	
Name of Post	: DATA ENTRY OPERATOR
No. of Post	: 01 No.
Essential qualification	Graduate, good knowledge of computer technology (website development, designing, internet, publication etc.) with one year's experience/ XII Passed with good knowledge of computer technology with one years' experience /GSDP certified youth
Age limit	: 40 years as on 01.06.2023
Emoluments	: Rs.16,000/- p.m. consolidated
Tenure	: up to 31.03.2024
Roles and responsibilities	: Entering and updating data and performing other day to day task as assigned.

INSTRUCTIONS:

- 1) Only Indian Nationals are eligible for these posts.
- 2) Upper age limit is relaxed by 5 years for SC/ST, 3 years for OBC, 10 years for physically handicapped persons and as per rule for ex-servicemen.
- 3) Selected candidate may have to join the post immediately on being found fit by Medical Authority.
- 4) **Candidates who fulfil the criteria only should attend walk-in interview along with the duly filled in proforma .**
- 5) Director, IITM reserves the right to fill-up or not to fill up the posts advertised without assigning any reasons thereof.

Director
Indian Institute of Tropical Meteorology
Dr. Homi Bhabha Road, Pashan, Pune – 411008
Phone – 020-25904200
URL: www.tropmet.res.in

No.....

INDIAN INSTITUTE OF TROPICAL METEOROLOGY, PUNE – 411008

ADVT. NO. PER/05/ 2023

Application for the post of

PROFORMA

1	Surname		First Name		Father's Name	
	Gender:			Marital Status:		
2	Present Occupation					
3	Residential Address					
4	Telephone No.		5.	Mobile Number		
6	E-mail Address:					
7	Date of Birth					
8	Whether belongs to SC / ST / OBC / Physical Handicapped / Ex- Service man :					
9	Academic Record					
Sr. No.	Qualification	Year of Passing	Board / University	Subject	Percentage of Marks	
i	S.S.C.					
ii	H.S.C.					
iii	B.E./B.Tech./B.Sc./BCA etc.					
iv	M.E./ M.Sc./MCA/MCM etc.					
v	M.Tech./ Ph.D.					
vi	Diploma etc.					
vii	Others					
10	Computer Skills					
11	Experience in brief					
Sr. No.	Name of Organization	From	To	Experience	Salary	Brief Nature of duties

Date: / / 2023

Place:

Signature of the Candidate

Note: - Bring original certificates and Mark sheets along with photocopy of each document.