



भारतीय उष्णदेशीय मौसम विज्ञान संस्थान  
INDIAN INSTITUTE OF TROPICAL METEOROLOGY (IITM),  
डॉ. होमी भाभा मार्ग, पाषाण पुणे - 411008 /  
Dr. Homi Bhabha Road, Pune- 411008



**Advertisement Number: PER /10/2023**  
**WALK-IN INTERVIEW ON 25.10.2023 & 31.10.2023**

The Indian Institute of Tropical Meteorology (IITM) is an autonomous research organization fully funded by Ministry of Earth Sciences, New Delhi. It is a premier Institute of National and International repute, devoted to research in various aspects of Atmospheric sciences. The Institute has excellent infrastructural facilities such as high-performance computer, observational laboratories, modern library, engineering workshop, etc. It has a strong link with various Universities and National and International organizations.

IITM, Pune, a Resource Partner to ENVIRONMENTAL INFORMATION, AWARENESS, CAPACITY BUILDING AND LIVELIHOOD PROGRAMME (EIACP earliest while ENVIS), a plan programme of Ministry of Environment, Forest & Climate Change on the subject area "Atmospheric Pollution & Climate Change", was established in 2002-03. Since then it has been gradually building up scientific data repository on the air quality, sources of atmospheric pollution and its impact on human & environment, disseminate scientific information through interactive webpage, social media handles etc. Its objective is to promote, implement and coordinate Green Skill Development Programme (GSDP) courses & "Mission Life Movement" and conduct public outreach awareness programs.

Applications are invited from bright and motivated young candidates for IITM-EIACP PC-RP purely on temporary basis. Further The Institute is also looking for filling up of support staff for its engineering requirements in maintaining its various networks etc.

The place of work will be IITM, Pune. All selected candidates need to get involved in field activities. Details are as follows:

<b>Candidates who report after 0930 hrs. will not be permitted to appear for interview and will not be allowed to enter the Institute premises.</b>	
<b>WALK IN INTERVIEW ON 25<sup>TH</sup> OCTOBER, 2023</b>	
<b>Name of Post</b>	: <b>PROGRAM OFFICER</b>
<b>No. of Post</b>	: 01 No.
<b>Essential qualification</b>	M.Sc. (Natural Sciences/ Environmental Science)/ B.Tech./ BE, well versed in computer applications/ Web Development with at least 5 years of experience
<b>Age limit</b>	: 45 years as on 25.10.2023
<b>Tenure</b>	: 31.03.2024
<b>Emoluments</b>	: Rs.50,000/- p.m. consolidated
<b>Roles and responsibilities</b>	: Programme Officer will prepare a comprehensive annual plan of activities/ work as well as Strategic Plan for the forthcoming year in consultation with the Programme Coordinator and will be responsible for implementing the same. The activities will include development of value added information products, conducting GSDP courses, organizing mega/regional events and other outreach activities. The Programme Officer will be the overall technical head of the Centre under the Programme Coordinator. He/She will also be involved in coordination, organization and management of any mega/regional event and other activities under Mission LiFE and SAP.

**\*Candidates who report after 0930 hrs. will not be permitted to appear for interview and will not be allowed to enter the Institute premises.**

**WALK IN INTERVIEW ON 31<sup>st</sup> OCTOBER, 2023**

<b>Name and no. of Post</b>	:	<b>Associate Engineer (Audio - Video) - 1 post</b>
<b>Consolidated Salary</b>	:	`28000/- + 3% annual increment.
<b>Essential Qualifications:</b>	:	<ul style="list-style-type: none"><li>• BE/ B.Tech. in Electronics/ Electronics &amp; Tele Communication/ Instrumentation/ Computer, Sound Engineering from a recognized University/ Institute with at least 60% marks.</li><li>• A minimum of 01 year work experience in maintaining Audio Visual equipment's and related works.</li></ul>
<b>Desirable Experience</b>	:	<ul style="list-style-type: none"><li>• Conversant with video conference and broadcasting systems.</li><li>• Awareness of the latest trends, and features in AV equipment.</li><li>• Operating the master controls of AV systems during events.</li></ul>
<b>Job Responsibilities</b>	:	<ul style="list-style-type: none"><li>• Setting up, testing and adjusting, recording equipment's for recording sessions and live performances.</li><li>• Regulating volume levels and sound qualities during recording sessions using control consoles.</li><li>• Coordinating &amp; arranging various meetings as per requirement.</li><li>• Perform minor repairs of Microphones and other AV equipment's regular operating of AV System in State of the Art Auditorium.</li></ul>

**INSTRUCTIONS:**

- 1) Only Indian Nationals are eligible for these posts.
- 2) Upper age limit is relaxed by 5 years for SC/ST, 3 years for OBC, 10 years for physically handicapped persons and as per rule for ex-servicemen.
- 3) Selected candidate may have to join the post immediately on being found fit by Medical Authority.
- 4) **Candidates who fulfil the criteria only should attend walk-in interview along with the duly filled in proforma .**
- 5) Director, IITM reserves the right to fill-up or not to fill up the posts advertised without assigning any reasons thereof.

**Director**  
Indian Institute of Tropical Meteorology  
Dr. Homi Bhabha Road, Pashan, Pune – 411008  
Phone – 020-25904200  
URL: [www.tropmet.res.in](http://www.tropmet.res.in)