

**INDIAN INSTITUTE OF TROPICAL METEOROLOGY
PASHAN, PUNE-411008**

CORRIGENDUM TO TENDER NOTICE

The date of submission of tender "Hiring of vehicles on Rental Basis" published vide Tender Notice No. Trans/Tender/01/2010 is hereby extended up to 1600 hrs on 25 March 2010 and shall be opened on same day at 1700 hrs. Those who have earlier quoted need not submit again. Other terms & conditions has been modified which can be collected from transport cell. Please visit our website for details www.tropmet.res.in

Transport Officer



भारतीय उष्णदेशीय मौसम विज्ञान संस्थान
INDIAN INSTITUTE OF TROPICAL METEOROLOGY

(विज्ञान और प्रौद्योगिकी विभाग का एक स्वायत्त संस्थान, भारत सरकार के अधीन)
(An Autonomous Institute of the Ministry of Science and Technology, Govt. of India)

Date: 15/3/2010

File No: A.O. / Transport Date: 16/2/2010

Sub:-Hiring of vehicle on rental basis regarding.

Sir/Madam,

IITM is interested in hiring vehicles on rental basis initially for a period of one year from reputed travel agencies. We will require Passenger A/C & Non A/C, Indigo, SUV (Service utility vehicles) etc:-. The contract /Services will cover the followings:-

1 Contract will be fixed for vehicles is the range of :-

- A. 40kms for 4hrs
- B. 80kms for 8hrs
- C. Airport drop/pick up - Pune
- D. Airport drop/Pick up - Mumbai.

2 The vehicle should have all India Tourist permit.

3 The vehicle should have comprehensive insurance to cover the risk of the driver as well as the passengers.

4 The vehicle should be in good perfect working condition and preferably of latest model.

5 The vehicle should be available round the clock including Saturdays, Sundays and Holidays.

6 The mileage will be accounted as opening and closing kms from IITM to IITM.

7 The contract includes for local as well as outstation duties.

8 The contractor should preferable have atleast five vehicles.

9 The contractor should be able to provide additional vehicles as and when required. They should also be able to provide other type of vehicles for VIP's / Guests on demand.

10 You are requested to submit the quote as per the Proforma enclosed along with a covering letter.

11. The contract period will commence from 1/4/2010.

12. Driver should have valid license and should be well mannered and obey our instructions. A mobile may be provided by the contractor, so that communication can be effectively done.

INDIAN INSTITUTE OF TROPICAL METEOROLOGY

PROFORMA FOR HIRING OF VEHICLES ON RENTAL BASIS IN IITM PUNE

Reference: - _____

Dated: - _____

1 Name of the Contractor :- _____

2 Address for correspondence:- _____

_____ Pin code:- _____

3 Contact Telephone numbers:- _____

4 Number of own vehicles available _____

5 Additional vehicles:- _____

(Attach separate sheet if required).

6 Previous services provided to any
Government / Institution / body etc:- _____

(Attach separate sheet with their address)

7 Quotation particulars:-

A) Amount in Rupees:-

	40kms/4hrs	80kms/8hrs	Pune Airport	Mumbai Airport
Passenger A/C				
Passenger Non A/C				
Indigo				
SUV *				
Extra Km				
Extra Hrs				

*SUV (Service Utility Vehicles) for each vehicle must be quoted separately. Toll and parking charges to be inclusive for Mumbai \ Pune Airport

B) Any other charges if any: - _____

C) Whether the rates are negotiable: - _____

8 Two Referee (other than relatives):-
with address & Telephone Nos. _____

Date: - _____

Authorised signature of Contractor

Name: _____

Designation:- _____

NOTE:-

- 1 The lowest quoted party will be called for negotiation and will be intimated subsequently.
- 2 The services are to be rendered round the clock basis as and when required.
- 3 The vehicle hired should be in good condition and should not have any problems while on duty.
- 4 The vehicle should preferably be of latest model.
- 5 The above rates will be valid for a period of one year, Irrespective of hike in fuel, taxes, insurance, and government levies etc.
- 6 The rates can be reviewed in case there is an exorbitant rise in prices of fuel or government levies.
- 7 The Institute reserves the right to reject or cancel any or all the quotations received.
- 8 The driver of the vehicle should be neatly dressed in uniform and behave politely abstaining from vices while on duty.
- 9 Any change or deviation from the Performa can be separately given.
- 10 The last date for submitting the tender document is 25/3/2010 (By 17.00 hrs) in a sealed envelope mentioning. "HIRING OF VEHICLES ON RENTAL BASIS".
- 11 Attach relevant vehicle details you have.
- 12 Out station Toll will be paid at actual