



भारतीय उष्णदेशीय मौसम विज्ञान संस्थान  
(पृथ्वी विज्ञान मंत्रालय, भारत सरकार का एक स्वायत्त संस्थान)  
डॉ. होमी भाभा मार्ग पाषाण, पुणे- ४११ ००८



**INDIAN INSTITUTE OF TROPICAL METEOROLOGY**  
(An Autonomous Institute of the Ministry of Earth Sciences, Govt. of India)  
Dr. Homi Bhabha Road, Pashan, Pune - 411 008. India

सं. / No . PWS/141/2016/15

दिनांक / Date:

मेसर्स./ M/s.

प्रिय महोदय / Dear Sirs,

“दिनांक \_\_\_\_\_ की पूछताछ से \_\_\_\_\_ की अनुक्रिया में दिनांक \_\_\_\_\_ की नवोदित दर सूची,” लिफाफे पर लिखे मुहरबंद निवोदित दर सूची निम्नलिखित भण्डारों की आपूर्ति के लिए संस्थान दिनांक \_\_\_\_\_ के 12.00 घंटों तक निर्मात्रित है जिन्हे उसी दिन 15.00 घंटों तक खोला जाएगा ।

Quotation in sealed cover superscripted there on quotation due on **12<sup>th</sup> July 2016** response to Enquiry No. PWS/141/2016/15 dated **22<sup>nd</sup> June 2016** is invited for **Comprehensive Maintenance Contract for Solar Water heating System (18900 Ltr.)** so as to reach this Institute latest by **12:00 Hrs.** on **12<sup>th</sup> July 2016** which will be opened on the same day at **15:00 Hrs.** on **12<sup>th</sup> July 2016**.

यह जांच पत्र इस संस्थान के सम संख्यक जांच पत्र दिनांक 03/06/2016 के निरंतरता में जारी किया जाता है और दरसूची / बोली जमा करने की अंतिम तिथि दिनांक **21/06/2016** से **12/07/2016** दोपहर 12:00 बजे तक के लिए बढ़ा दी गई है। निविदाएँ उसी दिन 15:00 बजे खोली जाएंगी।

This enquiry letter is issued in continuation to this Institute's even no. enquiry letter dated 03/06/2016 & last date of submission of quotation / bid is extended from **21/06/2016** to **12/07/2016** up to **12:00 hrs.** Bids will be opened on the same day at **15:00 hrs.**

The quotation shall normally remain valid for a minimum period of 90 days from the date of opening इस पष्ठ की दूसरी और छपे अनुदेशों को ध्यान में रख कर निवोदित दरसूची भरी जाएगी ।

The quotation shall be filled in with the consideration to the instruction printed overleaf.

क्रम सं. Sr. No.	विवरण Description	इकाई Unit	मात्रा Quantity
1.	<b>Comprehensive Maintenance Contract for Solar Water heating System (18900 Ltr.)</b> <b>Details enclosed in Annexure – I</b>	Job	One

एस.टी./सी.एस.टी./आदि के लिए संस्थान कोई रियाती फार्म नहीं दे सकता ।

This Institute is unable to furnish any Concessional form for S.T / C.S.T. / etc.

भवदिय / Yours faithfully

  
(V.R. Mali)  
Scientific Officer Gr.-II  
For Director

Annexure – I

1. Tenders/quotations, addressed to the Director, Indian Institute of Tropical Meteorology, Pashan, Pune- 411008 must be submitted in sealed cover super scribing Quotation for **Comprehensive Maintenance Contract for Solar Water heating System (18900 Ltr.)**
2. Last date for the receipt of completed quotations is up to 12:00 Hrs. of 12<sup>th</sup> July 2016.
3. The quotation must be valid for a period of **90 days** from the date of opening.
4. Vendor should have at least 5 years proven experience in the relevant field.
5. The successful firm/contractor, within a period of 10 days, shall furnish a Bank Guarantee for 10% of the total cost of CMC, valid till the end of the contract period towards security for smooth performance of the CMC.
6. You are requested to submit Service Level Agreement.
7. The contract may be terminated by either party by giving one month's notice in writing.
8. Under this Comprehensive maintenance contract , the following services will be provide with material (tubes, valves, plumbing material) (excludes solar tank & manifolds without tubes)
9. Monthly preventive maintenance and checks.
10. Operating System level support with spare part.
11. Spare Parts required for Maintenance will be provided by supplier.
12. Any service apart from the agreed in the contract or any fresh work /Assignment will be charged for , at the charges agreed at that point of time.
13. Services shall be provided on all working day during 10:00 AM to 07:00 PM and on holiday in case of emergency.
14. On all working days to keep the machines / equipment in good working Order. The service consists, corrective maintenance and includes carrying Out the necessary repairs and fittings of parts.

**15. The maintenance service With the following conditions includes:**

- I. The Service Engineers shall attend the faults within 24 working hours from the time of complaint.
- II. The Service Engineers should maintain Log Registers for all calls Attended / pending issues / preventive maintenance records and details of spare replacement.
- III. No component(s) / spare(s) shall be removed without informing the Competent Authority.

16. Any leakages found in the system will be corrected at the time of regular visit.

17. De-scaling & cleaning units After six months.

18. Checking of heaters after three months.

19. Checking all joints on terrace & in ducts after three months if found any faults should be repairs.

20. Replacements of breakages of tubes as the brakeage occur.

21. Ball cock at inlet cold water tank should be check every month.

22. If rusting found in the stands or paint damaged same should be re paint.

23. All the systems should be running smooth.

24. If there any technical fault ( ie. there will be shadow on the system ) or any other manufacturing defect or not proper installation of system we are not responsible for performance of the system

25. **Penalty Clause:** Penalty shall be imposed for not meeting the SLA i.e. if not resolved the complaint within the resolution time, at the rate of Rs. 500/- for delay of every 24 hours and maximum up to 5% of the total contract value.

**26. Payment Terms:**

- a. No Advance payment.
- b. Quarterly payment on completion of each quarter after satisfactory performance certification from concern division.
- c. TDS will be deducted as per government rules.

  
(V.R. Mali)  
Scientific Officer Gr.-II  
For Director