



INDIAN INSTITUTE OF TROPICAL METEOROLOGY
(An Autonomous Institute of the Ministry of Earth Sciences, Govt. of India)
Dr. Homi Bhabha Road, Pashan, Pune - 411 008. India

Enquiry No. PS/128/44/2015/

BY AIRMAIL

Date:

Dear Sirs,

We are interested in procurement of the following items. You are, therefore, requested kindly to submit your Quotation / Pro-forma Invoice in triplicate so as to reach this Institute on or before 4th October, 2016 up to 12:00 hrs. which will be opened on same day at 15:00 hrs. The envelope should be super scribed "Enquiry Number PS/128/44/2015 due on 4th October, 2016 up to 12:00 hrs."

This enquiry letter is issued in continuation to this Institute's even no. enquiry letter dated 25/08/2016 & last date of submission of quotation / bid is extended from 20/09/2016 to 04/10/2016 up to 12:00 hrs.

Sr. No.	Description of Stores	Unit	Quantity
01	Supply & Installation of :- Soil Heat Flux Sensor <ul style="list-style-type: none"> > Sensitivity : 50 $\mu\text{V}/\text{Wm}^2$ or more > Operating Temperature range : -30 to +70 °C > Measuring range : +2000 to -2000 W/m^2 > Accuracy : +5/ - 15% in the black soils 	Nos.	03

The proforma invoice shall indicate the following information and also accompany relevant technical literature.

1. Please indicate FOB / FCA value including packing, forwarding and inland freight charges.
2. Please indicate C&F / CIF Mumbai (INDIA) value by airfreight also.
3. Please indicate the name & address of your Indian agent. Please also indicate the amount of agency commission payable to him in Indian currency after the receipt of the consignments in good condition at our Stores and in case of equipment after the satisfactory installation & commissioning. Indian Foreign Exchange & Regulations Act do not permit the inclusion of Indian agency commission, discount or like rebates allowed by foreign suppliers in FOB value, payable to their Indian agents. Such commission, discount etc., if any, must be indicated separately in your offer;
4. Indicate the names of the Indian reputed organizations where you have supplied the similar equipment and may attach the satisfactory performance report of the equipment from users;
5. If you have supplied identical or similar equipment to other Govt. Organization CSIR/Labs/Institute., the details of such supplies for the preceding three years should be given together with the prices eventually or finally paid;
6. Fax/e-mail tenders will not be considered

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7. Please indicate clearly all bank charges (inside & outside India) shall be borne by the supplier/ beneficiary.
8. Details of services to be rendered by you.
9. The offer may be kept valid for minimum period of 60 days.
10. Proprietary Certificate in Original / Copy of Patent Certificate.
11. Certificate of Country of Origin.
12. Terms & Period of Warranty (**minimum Two Years**).
13. AMC / CMC charges may be quoted separately (after expiry of standard period of warranty).
14. Installation, System Integration, Commissioning & Training charges, if any, may be quoted separately.
15. a) No advance can be paid.
b) **PAYMENT: 100%** payment shall be made by Sight Draft / Wire Transfer / an Irrevocable Letter of Credit established in favour of the supplier through the State Bank of India, Main Branch, Camp, Pune 411 001 (India) for the order value, excluding the Agency Commission due to the Indian Agents, against the presentation of original Shipping documents.
The Agency Commission to the Indian Agent will be paid only after successful installation, commissioning and satisfactory demonstration and acceptance of the items ordered for by the end user.
16. **Delivery:** The Equipments are required for IITM, Pune Accordingly, cost may be quoted separately.

We prefer to release the payment on Bill basis (excluding Indian agency commission) after the receipt of consignment in good condition. Alternatively, depending upon the value and foreign exchange regulations the payment can also be considered through Sight Draft/Letter of Credit through the State Bank of India for the order value excluding the Indian agency commission.

The payment shall be made by way of Wire Transfer / Letter of Credit through the State Bank of India, Pune - 411 001 (INDIA) excluding the Indian Agency Commission which shall be paid directly to Indian Agents in Indian rupees after receipt of materials in sound condition. Insurance shall be arranged by us if the mode of dispatch is air-freight.

Thanking you,

Yours faithfully,


21/9/16
(V.R.MALI)

Scientific Officer Grade-II
For Director