

INDIAN INSTITUTE OF TROPICAL METEOROLOGY
(AN AUTONOMOUS INSTITUTE OF MINISTRY OF EARTH SCIENCES, GOVERNMENT OF INDIA)
DR. HOMI BHABHA ROAD, PASHAN,
PUNE 411 008 MAHARASHTRA, INDIA
Tel #: 00 91 20 2590 4200 Fax #: 00 91 20 2586-5142
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E-Auction No.2/IITM/2019

Dt:23-9-2019

E-Auction of Dead Stock Furniture Items

IITM- Pune proposes to sell **Dead Stock Furniture Items. Qty.1 Lot (As per Annexure –1/A)** on **“As is where is basis and on no complaint basis”** and also no segregation basis. Quantity variation shall be available at IITM site Pune, Maharashtra through Online Auction subject to terms and conditions annexed hereto and as per schedule of programme given below:-

Schedule of Programme:

Inspection of auction items	Up to 7th October 2019 (Monday) during working day (10: 00 Hrs to 16:30 Hrs)
Venue of inspection	INDIAN INSTITUTE OF TROPICAL METEOROLOGY DR. HOMI BHABHA ROAD, PUNE 411 008 MAHARASHTRA, INDIA
Security deposit details	Through online portal payable to “ITI LIMITED”
Submission of security deposit	7th October 2019 (Monday)
On-line auction date & time	10th October 2019 10:00 HRS TO 16:00 HRS for all lots

Online Auction Platform and Support Services Provided

By: M/s. ITI Limited

F29, Ground Floor, Doorvaninagar

Bangalore-560 016,Karnataka

Phone :080-25660522.

Tel : +91-011-49606013

Cell : +91-7982692347 / 8076208995

Auction website: <https://moes.euniwizarde.com>

Contact Persons :

S.Nos	Name of Contact Person	Mobile & Landline No.	Landline No.	e-Mail Ids
1	JITESH KUMAR	9877441259	011-49606060	ewizardjitesh@gmail.com
2	SAURABH KUMAR RAI	9355030619	011-49606060	ewizardsaurabh@gmail.com
3	APRAJITA RAI	9205898221	011-49606013	ewizardaprajita@gmail.com
4	ABHINAV BHARAT	7982696347	011-49606023	ewizardabhinav@gmail.com

M/s ITI Limited is an authorized service provider for IITM- Pune, to obtain rates online through its portal <https://moes.euniwizarde.com>

The sale and purchase are directly made by the Seller and buyer/s (Bidder/s)

INDIAN INSTITUTE OF TROPICAL METEOROLOGY
DR. HOMI BHABHA ROAD, PASHAN,
PUNE

KEY COORDINATORS**Contact Person for Inspection of Material at IITM Pune:**

1. Shri. A. K. Saxena, 020-25904335
- 2.. Smt. Yogita Kad, Deputy Manager, 020-25904206

TERMS & CONDITIONS OF THE ONLINE AUCTION

Definitions

➤ **SELLER:-** Seller referred in this catalog, is **INDIAN INSTITUTE OF TROPICAL METEOROLOGY, Pune.**

➤ **SERVICE PROVIDER:**

ITI Limited, Regional Office F29, Ground Floor, Doorvaninagar Bangalore-560 016, Karnataka
Phone :080-25660522 is an e-auction service provider appointed by the seller to facilitate virtual auction by the seller.

➤ **Bidder:** Any person - as an individual OR a proprietor OR a partner OR an authorized representative of any company OR any legal entity and who is paying the requisite SECURITY DEPOSIT and registered at **M/s ITI Limited**, and who makes or places a bid for and purchases the auction property either in part or in full is considered as a bidder. One individual can represent as a bidder on his own behalf and on behalf of other companies provided he registers himself in those capacity separately i.e. for each representation he should pay separate Earnest money deposit. Successful Bidder is that Bidder in whose name confirmation of sale is issued by the seller.

GENERAL TERMS & CONDITIONS

- 1.0 Subject to the reserve price, if any, fixed by the SELLER and subject to the term and conditions set out herein, sale shall be made to the HIGHEST BIDDER on “**AS IS WHERE IS BASIS**” and “**NO COMPLAINT BASIS.**” The Seller does not undertake any responsibility to procure any permission/license etc. in respect of the auction items offered for sale.
- 1.2 SELLER reserves the right to modify and amend the terms & conditions and announce the same at any time before the auction concludes. Announcements during the auction on the website including announcement of any additional conditions OR correction in the catalogue and/or additions or deletions of items being offered for sale are being done with the consent and knowledge of the seller, and it is binding on the bidder.
- 1.3 SELLER reserves the right to decrease or increase the quantity to any extent.
- 1.4 Participation and bidding in this Auction shall be treated as conclusive evidence of the fact that the bidder has inspected the Auction items and the documents pertaining to it and is satisfied in all respects regarding quantity, quality, condition of the Auction items, taxes and duties, and other extraneous factors and the Principle of Caveat Emptor (let the buyer beware) will apply. It shall also imply that the bidder has carefully gone through and understood the terms and conditions of Auction including the amendments if any, prevailing at the time of Auction. Seller and **M/s ITI Limited**, will not entertain any complaints or objections once Bid is placed.
- 1.5 Seller and **M/s ITI Limited**, does not give warranty or guarantee of the quality, quantity, measurement, of each individual item/s or lot/s that form the auction property and about its “End Use” of for a particular purpose.

- 1.6 The highest bidder does not get any right to demand acceptance of his offer. SELLER reserves the right to accept/ reject/ cancel any bid, withdraw any portion of the Auction items at any stage from Auction even after acceptance of bid/ issue of delivery order or release order/ deposit of full value by successful bidder without assigning any reason thereof. In the event of such rejection/ cancellation/ withdrawal, SELLER shall refund the value of Auction items, if paid for, to the successful bidder. SELLER shall not be responsible for any damages/loss whatsoever to the successful bidder on account of such withdrawal.
- 1.7 SECURITY DEPOSIT will be in a lump sum deposit as per **Annexure** and shall not carry any interest.
- 1.8 In the event of failure on the part of the successful bidder to fulfill his contractual obligations, seller reserves the right to debar such bidder from participating in any future auction conducted by **M/s ITI Limited**, on behalf of seller besides forfeiture of SECURITY DEPOSIT /SD of the instant auction/tender.
- 1.9 Bids are to be made up to total estimated auction qty. subject to minimum bid qty. and floor price restrictions.
- 1.10 In those items where quantity available for sale is left unsold during the e auction, IITM Pune may at its sole discretion decide to offer remaining quantity to H1,H2,H3,H4....Hn bidders at the same rates offered by H1(Highest) bidder and such preference will be given based on the ranking of the bidders on completion of e-auction. IITM-Pune may even sell the quantity required by H-1 bidder at H-1 price only to H-1 bidder. IITM-Pune may also decrease/increase the quantity as indicated in the tender to be sold depending upon bid price at its sole discretion.
- 1.11 All the bidders are required to submit their online prices with minimum quantity or more up to total quantity available as mentioned item-wise in the List of Items. Online Price bids received with less than the minimum quantity will not be considered as valid bids and such bidder will not have any right to buy that item in this auction.
- 1.12 All the bidders are required to submit Acceptance form and **Annexure** duly filled, signed & stamped.

NOTE:-Class III Digital Signature Certificate (DSC) is mandatory to participate in e-Auctions/ e-Tendering. Participating bidders have to make sure that they have the valid DSC in their name. If not, they can procure from any of the RAs approved by CCA.

Instructions for Online Bid Submission:

The bidders are required to submit soft copies of their bids electronically on the e-tender Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the e-Procurement Portal <https://moes.euniwizarde.com>, prepare their bids in accordance with the requirements and submitting their bids online on the e- Procurement Portal.

More information useful for submitting online bids on the e-Procurement Portal may be obtained at: <https://moes.euniwizarde.com>

REGISTRATION

1. Bidders are required to enroll on the e-Procurement Portal (<https://moes.euniwizarde.com>) with clicking on the link "Online bidder Registration" on the e-tender Portal by paying the Registration fee of Rs. 2360/- per year charge.
2. As part of the enrolment process, the bidders will be required to choose a unique user name and assign a password for their accounts.
3. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication with the bidder.
4. Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Only Class III Certificates with signing + encryption key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / TCS / nCode / eMudhra etc.), with their profile.
5. Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC"s to others which may lead to misuse.
6. Bidder then logs in to the site through the secured log-in by entering their user ID/password and the password of the DSC / e-Token.
7. The scanned copies of all original documents should be uploaded on portal.
8. For any Query contact to our helpdesk Number 011-49606060, Email: helpdeskeuniwizarde@gmail.com, Mr. Abhinav Bharat – 7982696347, Mr. Awesh – 9205898224.

SEARCHING FOR TENDER DOCUMENTS

9. There are various search options built in the e-tender Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Item/work id, Title, Date, etc
10. Once the bidders have selected the auction they are interested in, it will be moved to the respective "requested" Tab. This would enable the e-auction Portal to intimate the bidders through e-mail in case there is any corrigendum issued to the tender document.

PREPARATION OF BIDS

11. Bidder should take into account any corrigendum published on the tender document before submitting their bids.
12. Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
13. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF /JPEG formats. Bid Original documents may be scanned with 100 dpi with Colored option which helps in reducing size of the scanned document.
14. To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use “My Documents” available to them to upload such documents.
15. These documents may be directly submitted from the “My Documents” area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

SUBMISSION OF BIDS

16. Bidder should log into the website well in advance for the submission of the bid so that it gets uploaded well in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
17. The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
18. Bidder has to select the payment option as “DD” to pay the SECURITY DEPOSIT as applicable and enter details of the instrument.
19. Bidder should prepare the SECURITY DEPOSIT as per the instructions specified in the tender document & submit SECURITY DEPOSIT fee manually at department end. The original bid should be posted/couriered/given in person to the concerned official, latest by the last date of bid submission or as specified in the tender documents. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.

20. The server time (which is displayed on the bidders" dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
21. All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid opener public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
22. The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
23. Upon the successful and timely submission of bid click "Complete" (i.e. after Clicking "Submit" in the portal), the portal will give a successful Tender submission acknowledgement & a bid summary will be displayed with the unique id and date & time of submission of the bid with all other relevant details.
24. The tender summary has to be printed and kept as an acknowledgement of the submission of the tender. This acknowledgement may be used as an entry pass for any bid opening meetings.

ASSISTANCE TO BIDDERS

1. **For any Query contact to our helpdesk Number 011-49606060, Email helpdeskeuniwizarde@gmail.com, Mr. Jitesh Kumar – 9877441259 and Mr. Saurabh Kumar Rai : 9355030619**

1.13 FRAUD PREVENTION POLICY

- (1) **Commitments of the Bidder(s) / Contractor(s) / Buyer(s) / Vender(s):** The Bidder(s)/Contractor(s)/Buyer(s)/Vender(s) shall be bound to take all measures necessary to prevent Fraud and Corruption while dealing with IITM- Pune.
- a. The Bidder(s)/Contractor(s)/Buyer(s)/Vender(s) shall not, directly or through any other person or firm offer, promise or give or otherwise allow any of IITM's employee(s) any material or other benefit which he/she is not legally entitled to, in order to obtain in exchange any advantage of any kind, whatsoever, during the tender process or during the execution of the Contract.
 - b. The Bidder(s)/Contractor(s)/Buyer(s)/Vender(s) shall not enter with other bidders into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.
 - c. The Bidder(s)/Contractor(s)/Buyer(s)/Vender(s) shall not commit or allow any employee of IITM- Pune to commit any offence under the relevant provisions of IPC/Prevention of Corruption Act; further the Bidder(s)/Contractor(s) / Buyer(s)/Vender(s) will not use improperly or allow any employee of IITM- Pune, for purpose of competition or personal gain or pass on to others any information or document provided by IITM-Pune as part of the business relationship, including information contained or transmitted electronically.
 - d. The Bidder(s)/Contractor(s)/Buyer(s)/Vender(s) shall not instigate third person to commit offences/activities outlined in Fraud Prevention Policy or be an accessory to such offences.
 - e. The Bidder(s)/Contractor(s)/Buyer(s)/Vender(s) if in possession of any information regarding fraud/suspected fraud, hereby agree and undertake to inform IITM Pune of same without any delay.
- (2) **Disqualification from tender process and exclusion from future contracts:** If the Bidder(s)/Contractor(s)/Buyer(s)/Vender(s), before award or during execution has committed a transgression through a violation of "Fraud Prevention Policy" of IITM PUNE in any other form such as to put their reliability or credibility, in question, IITM PUNE, other than taking recourse available under law, shall be entitled to disqualify the Bidder(s)/Contractor(s)/Buyer(s)/Vender(s) from undertaking any transaction with IITM PUNE and/or declare the Bidder(s)/Contractor(s)/Buyer(s)/Vender(s) ineligible to be awarded a Contract either indefinitely or for a stated period of time.
- (3) **Damages:** If IITM Pune has disqualified the Bidder(s) from the tender process prior to the award or during execution according to Clause (2), IITM- Pune, shall be entitled to demand and recover from the Contractor liquidated damages of the Contract value of the amount equivalent Performance Bank Guarantee.

1.14 HOLIDAY LISTING POLICY

“Notwithstanding anything contained in this agreement, IITM’s policy for Holiday-Listing of an Agency mutatis mutandis applies to this agreement and in the event, the agency(s) while discharging its obligations under the Agreement or otherwise, come(s) within the ambit of the said policy, IITM at its sole discretion reserved the right to suspend/discontinue dealings or take any curative measures with the agency(s) in accordance with the policy inforce”.

PARTICIPATION

The prospective bidder has to register with **M/s ITI Limited**; the prospective bidder shall have to deposit Security Deposit (SD) for each lot separately or for all lots as prescribed for Details of Auction items for Lot-wise SECURITY DEPOSIT) by Demand Draft / Pay Order / Bankers Cheque on any Scheduled / Nationalized Bank /Scheduled Co-operative Banks Drawn in favour of **“ITI Limited” payable at Bangalore or the amount may be deposited in ITI Limited at Bangalore. CASH WILL NOT BE ACCEPTED.**

Bidders SHOULD NOT disclose their PASSWORD to any one and safeguard its secrecy. Bidders are advised to change the Password.

2.1 TRAINING:

In case of any technical clarifications or for training, interested parties may contact M/s ITI LIMITED, as per details given on page 1 & 2 of his tender document.

3.0 CONDITIONS APPLICABLE TO “ONLINE” AUCTION METHOD OF BIDDING.

3.1 Validity: The Online auction bidders and Tender bidders must keep their bids valid for a period of 30 (thirty) calendar days from the date of closing of e-Auction excluding the date of closing. In case the 30th day falls on a holiday or remains closed for the seller, such Bids will be deemed to be automatically extended to be valid up to the next working day of seller.

3.2 Time Extension: If any market-leading bid (bid higher than the highest at the point in time) is received within the last 05 minutes of closing time, the time will be extended automatically by 05 minutes

3.3 Bids: All bids placed are legally valid bids and are to be considered as bids from the bidder himself. Once the bid is placed, the Bidders cannot reduce or withdraw the bid for whatever reason. If done so, the seller will forfeit the SECURITY DEPOSIT . The highest and the latest bid on the Auction shall supersede all the previous bids of the bidder.

4.0 Payment

All payments of successful bidders shall be made in the form of RTGS/Demand Draft/Pay order/ Bankers Cheque issued by any Scheduled / Nationalized Bank /Scheduled Co-operative Banks in favour **IITM,Pune** payable at pune or the amount may be deposited in IITM Pune Account at Pune. Successful bidder will need to submit PAN and GST details.

5.0 Successful bidders shall have to deposit payment in full (i.e. 100% value of the material plus applicable taxes and duties) within **5 days** from the date of LOA (Letter of acceptance of offer). A further period of 5 days shall be allowed for deposit of payment on charging **interest @ 15% per annum or as notified by IITM Pune from time to time for the delayed period.**

6.0 Bids placed/Rates offered are for the basic price only and are exclusive of GST.

9.0 **DELIVERY**

- 9.1 On receipt of full sale value and applicable ED/CST/VAT/ET/TCS along with Security Deposit , the Seller will issue final Sale Order to the Buyer thereby enabling him to lift the materials within the period specified in the Sale Order.
- 9.2 Lifting of materials will be allowed only between 0830 Hrs. to 1700 Hrs on all working days. Buyers shall be required to place vehicles for lifting of materials within 10.30 Hrs. only, within valid lifting period, subject to availability of material. Successful bidders should ensure that the material clearance is as per the seller's instructions. Neat and clean maintenance of the stockyard from where the material is lifted is the responsibility of the successful bidder. In the event of non- adherence to the above by the successful bidder, seller will reserve its rights to impose penalties/forfeiture of Security Deposit (SD). Weight recorded at the seller's weighbridge shall be treated as final.
- 9.3 In case seller is unable to deliver the goods within the specified time due to unforeseen administrative reasons, then the seller shall grant suitable extension of delivery period to the Buyer without any penalties till the expiry of such extended period. In such eventuality, however, the Buyer shall not be entitled to claim any compensation for such delay.
- 9.4 While taking delivery of the material, it will be at the discretion of the seller or its authorized representative to direct the manner / order in which the materials or lots shall be removed. Items offered for sale in lot shall be delivered / lifted completely without leaving anything on the ground.
- 9.5 Breaking/ cutting may be allowed to the extent necessary for facilitating loading into vehicles as per the discretion of the seller. No gas cutting equipments or any equipment, which are likely to cause damage, will be allowed in the premises. Only safe oxy-acetylene gas cutting equipment will be allowed with permission of seller. The decision of the seller or his authorized representative shall be final in this regard.
- 9.6 The buyer shall arrange for all tools and tackles, forklifts and hoists or cranes or labour at their own expenses, if required, only for the items against which loading is in buyer's scope.
- 9.7 Trucks / Lorries with valid LSGP (Loading Slip cum Gate Pass) shall be allowed inside Institute for loading after necessary security check between 0830 Hrs. to 1030 Hrs.
- 9.8 Buyer / their authorized representatives / their authorized transporters shall be allowed only to IITM office, Weigh-Bridge and Invoice Office to carry out their jobs in connection with lifting of material. They will not be allowed to visit other areas of IITM.

- 9.9 Once the goods / materials are taken out of the IITM gate, purchaser will be solely responsible for all sorts of claims like shortage, missing parts, damage, incident, accident, loss of material etc.
- 9.10 Purchaser and his men are subject to the security rule of seller in force while in the seller's premises. The purchaser/s, their workmen agents or representatives shall not commit any nuisance, theft or indulge in any antisocial activities in the seller's premises and the purchaser shall be liable for the good conduct, safety & discipline of his workmen. In case of any such activity, delivery will be suspended and strict action as per law will be taken including forfeiture of SD.
- 9.11 While taking delivery of the material, the Purchasers shall be responsible for any damage that may be done to premises / fittings of the SELLER in the course of removing the lot or lots purchased by them. The SELLER may at its option arrange to make good such damages and the purchaser shall pay for the same on demand. If such payment is not made on demand, the SELLER may forfeit the Security Deposit or may stop delivery of the material till payment is made.
- 9.12 SELLER will not at any time be responsible for any injuries caused due to accident within its premises either to the buyer or his representative / labour etc., and the buyer will make proper arrangements for any claim arising out of the employment under any statute. It is the responsibility of the buyer to provide necessary safety appliances (like hand gloves / safety shoes etc.,) to the labourers, who are engaged for loading the materials, if required.
- 9.13 If any accident or damage to the property / life etc. arises by reason of any act of negligence / omission / default or non-compliance with any of the Terms & Conditions or statutory regulations or rules and regulations applicable within the Seller's premises, on the part of the Buyer / his representative or employees, resulting in death or injury to any persons or damages to the property of the SELLER or any third party, then in such an event the Buyer will have to pay compensation to such person including the employees of the SELLER for such accident or injury / death or damage caused to their employees or to any of the Seller's employees or to others or to the Seller's property. The Buyer shall in such event, keep the SELLER fully indemnified from any demand, claims or proceedings thereof.

10.0 Arbitration

All disputes arising between the parties (Purchaser and Seller) out of or in relation to the work order shall be settled amicably. If, however, the parties fail to resolve amicably, the same shall be referred to and settled through an arbitration proceeding of a single/sole arbitrator, to be nominated by Director, IITM. The arbitration proceeding shall be conducted in accordance with the arbitration and conciliation Act 1996. The reasoned award made in pursuance thereof shall be binding on the parties, the venue of arbitration shall be Pune. Only the courts at Pune shall have the jurisdiction over the disputes in relation to and arising out of the workorder.

**Administrative Officer
IITM, Pune**

ACCEPTANCE & DECLARATION

DATE:

To,
The Director,
IITM – Pune

Dear Sirs,

1. I/We, the bidder/s do here by state that, I/We have read the entire terms and conditions of the online auction catalog for Sale including the disclaimer clauses and understood them fully. I/We, hereby unconditionally agree to conform with and to be bound by the said terms and conditions and agree to take part in the online Auction for sale of Scrap Materials by IITM Pune.
2. I/We further declare that I/We intend to purchase the above-referred material from IITM Pune for our own use/business and that the information revealed by me/us in this acceptance form is true and correct to the best of my/our belief. I/We understand and agree that if any of the statement/information revealed by me/us is found to be incorrect and/or untrue, the bid/s submitted by me/us is liable to be cancelled and in such case the Earnest Money Deposit paid by me/us is liable to be forfeited by the seller and the seller will be at liberty to annul the offer made to me/us at any point of time.
3. I/We also agree that after my/our offer/bid placed by me/us for purchase of the material is accepted by the seller and I/we fail to accept or act upon the terms & conditions of the offer letter or am /are not able to complete the transaction within the time limit specified in the offer letter for any reason whatsoever and /or fail to fulfill any/all the terms & conditions of the auction catalog and offer letter, the Earnest Money Deposit/SD , are liable to be forfeited by the seller and that the seller has also a right to proceed against me/us for specific performance of the contract, if so desired by the seller.
4. The decisions taken by representatives of seller shall be binding on me.
5. I also undertake to abide by the additional conditions if announced during the auction including the announcement of correction in catalogue and/or additions or deletions of items being offered for sale.
6. I note with due care that the **M/s ITI Limited**, shall be making the announcements of correction with the consent and knowledge of the seller and **M/s ITI Limited**, shall not be liable for these last minute change.
7. The undersigned is authorized representative of the company.
8. We have studied the Commercial Terms and conditions governing the E-Auction as mentioned in Tender of IITM Pune and confirm our agreement to them.
9. We also confirm that we have taken the training on the auction tool and have understood the functionality of the same thoroughly.
10. We, here by confirm that we will honor the Bids placed by us during the auction process.

11. We, hereby confirm that we have changed our password after first log in to URL:- <https://www.moes.euniwizarde.com> and security of the password will be our responsibility.
12. We have understood the e-auction process & will be responsible for filing bids.

USER ID(if exists)_____

Person / concern / firm / company in whose name the material is/are to be purchased

Contact Person(s): __

Designation : _____

(In case of company/firm, give, in addition, names of key Directors/ Partners)

Address:_____

GST Registration No. _____ TIN No. _____

PAN No. _____ Fax No: _____

Phone No. _____ Mobile No. _____ E-Mail _____

Are you familiar with e-Auction/online bidding? YES/NO: _____

If No, attending a Mock e-Auction with prior appointment is mandatory. And in an event the Mock e-Auction is not attended, NO COMPLAINTS will be entertained.

LOT No.	ITEM NO.	DD/PO No.	Bank Name	Branch	Dated	Security Deposit Amount

Signature of Authorized Signatory
with Name and Seal

ANNEXURE- I/A

	<i>Annexure - I</i>
LF Number	Item Description
C-1659	Swivel Chairs with Arms & Adj Height
C-2834	Royal Medium Black Chairs with Arms and Wheels(Total-33)
C-2840	Royal Medium Black Chairs with Arms and Wheels(Total-33)
C-2831	Royal Medium Black Chairs with Arms and Wheels(Total-33)
T-12	Staff Table-Ordinary
T-12	Staff Table-Ordinary
C-3	Staff Chair,Cane Seat with Arms
T-224	Staff Table-Ordinary Wodden (brought from IMD)
T-213	Staff Table-Ordinary Wodden (brought from IMD)
T-221	Wodden Staff Table-Ordinary (brought from IMD)
FC-2	4-Drawer Foolscap Size Godrej steel filing cabinet
C-62	Staff Chair with Arms & Cane Seat
T-16	Officers Table
C-81	Officers Chair with arms cane & back
C-99	High chair cane seat with arms & slanting back
C-99	High chair cane seat with arms & slanting back
C-102	Ordinary chair with arms & cane seat
C-106	Ordinary chair with arms & cane seat
C-138	Steel folding with desk ,Make:Foldeluxe
C-199	Staff chairs with cane seat and arms
C-177	Staff chairs with cane seat and arms
C-172	Staff chairs with cane seat and arms
C-200	Staff chairs with cane seat and arms
C-155	Officers chair with cane seat & back
C-179	Staff chairs with cane seat and arms
C-189	Staff chairs with cane seat and arms
T-97	Staff Table with furniture top
C-267	Chandan office chairs with continuous arms

T-188	Teak wood assistance table
C-444	Chair with otard pattern
C-288	Chandan arm chair cushion seat and padded back
C-279	Chandan arm chair cushion seat and padded back
C-363	Chandan conlin-- arm chair with padded seat and back
R-104	Wooden rack with 3 shelves including top and bottom
C-381	Chair for officers with cane seat and back
R-118	Wooden racks with 3 shelves
C-403	Chandan arm chair with backcane seat
R-121	Wooden rack with 3 shelves,top and bottom
C-432	U type chair with cane seat & back
T-182	Wooden Staff Table
T-180	Wooden Staff Table
T-190	Godrej Steel Table for Officer
T-190	Godrej Steel Table for Officer
C-518	Steel Folding Chairs
C-620	Chandan continuos arms with padded seat & back
C-640	Chandan continuos arms with padded seat & back
C-588	Chandan continuos arms with padded seat & back
C-615	Chandan continuos arms with padded seat & back
C-570	Chandan continuos arms with padded seat & back
C-602	Chandan continuos arms with padded seat & back
C-545	Chandan continuos arms with padded seat & back
C-728	Chandan Officers chairs continous Arms
T-274	Officers Steel Table
T-274	Officers Steel Table
C-819	Chandan Continous Arm Chairs
C-763	Continuous Tutalor Arm Chair
C-781	Continuous Steel Arm chair
C-782	Continuous Steel Arm chair
C-810	Continuous Steel Arm chair

C-764	Continuous Tatalor Arm Chair
T-291	Office Staff Table Steel Type T-8
T-302	Terminal Table for Computer Staff
C-843	Swivel Chair with Plastic Costors
C-848	Swivel Chair with Plastic Costors
A-278	Steel Plain Cupboard with 4 Adjustable shelves size 78"x36"x19"
T-313	Godrej Staff Table Type T-8
T-364	Junior Executive Table Model No. T-1101A
T-353	Junior Executive Table Model No. T-1101A
C-886	Swivel Chair
C-934	Steel Tubalar Chairs with continuous Arms with cane seat an back
C-946	Steel Tubalar Chairs with continuous Arms with cane seat an back
C-942	Steel Tubalar Chairs with continuous Arms with cane seat an back
C-986	Steel Tubalar Chairs with continuous Arms with cane seat an back
C-958	Steel Tubalar Chairs with continuous Arms with cane seat an back
T-410	Conference Table
T-413	Conference Table
C-1042	Training Chair
C-1009	Training Chair
C-1032	Training Chair
C-1027	Training Chair
C-1023	Training Chair
C-1047	Steel Arm Chairs
C-1137	Elefar Steel Chairs with hanginGArms with one seat & back
C-1132	Elefar Steel Chairs with hanginGArms with one seat & back
C-1214	Godrej Steel Chair
C-1200	Godrej Steel Chair
C-1175	Godrej Steel Chair
C-1184	Godrej Steel Chair
T-437	Standard PC Table
C-1236	Swivel Chairs without Arms

C-1259	Chair CH-7 Brown Colour
T-474	Godrej Officers Table Navapan Top T-9M
T-478	Godrej Officers Table Navapan Top T-9M
T-481	Godrej Officers Table Navapan Top T-9M
T-482	Godrej Officers Table Navapan Top T-9M
T-476	Godrej Officers Table Navapan Top T-9M
R-176	Godrej steel rack
R-181	Godrej steel rack
R-176	Godrej steel rack
T-491	Standard PC Table
T-497	Master work Standard Table T-402
T-486	Standard PC Table
C-1311	Godrej Steel Chair
C-1302	Godrej Steel Chair
C-1312	Godrej Steel Chair
C-1309	Godrej Steel Chair
T-531	Godrej Office Table T-104 Product Code:3415
T-531	Godrej Office Table T-104 Product Code:3415
A-347	Godrej Storwel
T-542	Standard PC Table
T-556	Canteen Table
T-566	Godrej Steel Table T-104 for Officers
C-1450	Godrej Steel Chair
C-1443	Godrej Steel Chair
C-1463	Chairs of Computer Operator without Arms
C-1469	Chairs of Computer Operator without Arms
T-587	Standard PC Table
C-1488	Godrej Steel Chair
C-1506	Swival Chair with Casters without Arm
T-610	Officers Table T-104
T-623	Master work Standard Table T-402

C-1555	Chair with Castors without Arm
C-1559	Chair with Castors without Arm
C-1554	Chair with Castors without Arm
C-1551	Chair with Castors without Arm
C-1561	Chair with Castors without Arm
E2-1231	Epson Stylus 440 Col Inkjet Printer
T-626	Computer Table
C-1582	Computer Swivel Chair
L1-1008	Split Type Air Conditioner 2 Ton
C-1597	Swivel Chair with Arms
C-1604	Swivel Chair with Arms Model No-M4
E2-1721	Personal Computer-1.6GHz
C-1608	Computer Swivel Chair, Model-M-4
C-1605	Computer Swivel Chair, Model-M-4
C-1607	Computer Swivel Chair, Model-M-4
C-1606	Computer Swivel Chair, Model-M-4
E2-1793	Personal Computer
E2-1793	Personal Computer
C-1644	Computer Swivel Chairs, Model M4,Color Blue
C-1645	Computer Swivel Chairs, Model M4,Color Blue
C-1636	Computer Swivel Chairs, Model M4,Color Blue
C-1639	Computer Swivel Chairs, Model M4,Color Blue
C-1635	Computer Swivel Chairs, Model M4,Color Blue
C-1643	Computer Swivel Chairs, Model M4,Color Blue
C-1652	Computer Chair with Cushion Seat & Back
T-727	Prompton Table
T-754	Steel Office Table
T-754	Steel Office Table
C-1694	R.P.Chair with Arms

C-1690	R.P.Chair with Arms
CO-70	Varaita (Samantha) Single Bed
T-773	Godrej PC Table
T-773	Godrej PC Table
C-1757	VIP Moderna Chair
C-1758	VIP Moderna Chair
C-1969	Study Base Chair
C-1828	Auditorium Chairs
C-1848	Auditorium Chairs
C-1964	Study Base Chair
C-1891	Auditorium Chairs
C-1979	Relvolving Chair
C-1975	Swivel Chair PCH-5002T Model
E2-2367	Pentium PIV & UPS
CO-97	Bed Single Varaita Godrej
C-2076	Swivel Chair
E2-2634	HP Laser Jet Printer
E2-2639	Personal Computer (Desktop)
C-2137	Executive Office Chairs Medium Back
C-2120	Executive Office Chairs Medium Back
C-2108	Executive Office Chairs Medium Back
C-2128	Executive Office Chairs Medium Back
C-2159	Executive Office Chairs Junior
C-2175	Swivel Computer Chair
C-2329	Godrej meke Chair Model PCH9602A
C-2335	Computer Chair Model No.Senator HBBLP
C-2346	Godrej Executive Chair PCH 7000
C-2566	Plastic Chair (Nilkamal) Model No CHR-2061 PRW
C-2574	Plastic Chair (Nilkamal) Model No CHR-2061 PRW
C-2615	Plastic Chair (Nilkamal) Model No CHR-2061 PRW
C-2460	Plastic Chair (Nilkamal) Model No CHR-2061 PRW
C-2544	Plastic Chair (Nilkamal) Model No CHR-2061 PRW

C-2509	Plastic Chair (Nilkamal) Model No CHR-2061 PRW
C-2508	Plastic Chair (Nilkamal) Model No CHR-2061 PRW
C-2499	Plastic Chair (Nilkamal) Model No CHR-2061 PRW
C-2595	Plastic Chair (Nilkamal) Model No CHR-2061 PRW
C-2432	Plastic Chair (Nilkamal) Model No CHR-2061 PRW
C-2447	Plastic Chair (Nilkamal) Model No CHR-2061 PRW
C-2711	Chair Air Net Godrej
C-3012	Medium Back Chari
C-3168	Medium Back Chari
C-3012	Medium Back Chari
C-3140	Medium Back Chari
C-3164	Medium Back Chari
C-3120	Medium Back Chari
C-3125	Medium Back Chari
C-3158	Medium Back Chari
C-3228	Audiotaram chairs
T-1075	Table
C-3927	Back Chair
A-60	Almirah
C-3758	Back Chair
C-4067	High back chair

Auction website: <https://moes.euniwizarde.com>

1. Contact person for inspection of material at IITM: shri. Anupam kumar saxena, 020-25904335
2. DD for security deposit should be sent to , **ITI limited, bangalore**) (the amount may be deposited in iti account at bangalore so as to reach within stipulated time as stated at page no. 1 of this tender document. Security deposit received late will not be accepted.
3. While submitting sd vide d/d, the participants are requested to mention the name of bank manager, landline phone no. And bank address of the issuing bank.
4. During live e-auction, for any clarification the participant may contact **M/s ITI limited**, as per details given on page no. 1 & 2 of this tender document.

5. Important Description for Auction:-

1. Type of Auction: Forward Auction
2. Security Deposit - Rs.5000/-.
3. Form Fee – Rs. 500/- + Applicable Tax (online payment mode either by net- banking / Debit /Credit card.)
4. Increment Value - 1000
5. Extension time – Unlimited
6. Extension of submission time is 5 min, when bid received within last 5 min of closing time.
7. Mandatory Document Required from Bidder - Certificate of Incorporation, Company GST Certificate, Company PAN Card, Company Certificate and ITR.

Note: 1. All Mandatory Document for auction should be submitted in the form of hardcopy from bidder end either by Speed post/ courier/by hand address to Mrs. Yogita V. Kad , Deputy Manager, Accounts Section, Indian Institute of Tropical Meteorology, Dr. Homi Bhabha Road Pashan, Pune - 411 008 on before 7-10- 2019; 12.00 PM, otherwise the bidders are liable to be rejected. **Bidder will be able to view Auction only after completing registration on web portal <https://moes.euniwizarde.com>**

Processing Charges for e-Auction

Processing Charges are to be payable by successful bidder after the completion of each event item/site/etc. The bidder has to pay Processing Charges @ 1.25% of awarded value as per the final bid of Event plus Taxes as applicable as per Government norms, It is mandatory for successful bidder to pay processing charges (NON REFUNDABLE) with online payment mode either by net-banking / Debit / Credit card.