



भारतीय उष्णदेशीय मौसम वज्ञान संस्थान  
INDIAN INSTITUTE OF TROPICAL METEOROLOGY (IITM),  
डॉ होमी भाभा मार्ग, पाषाण पुणे -411008 /  
Dr. Homi Bhabha Road, Pune-411008  
Advertisement Number: PER /13/2023



वसुधैव कुटुम्बकम्  
ONE EARTH • ONE FAMILY • ONE FUTURE

**WALK IN INTERVIEW (HYBRID MODE) ON 28<sup>th</sup> DECEMBER, 2023, AT 0830 HRS AT IITM, PUNE FOR ONE POST OF SENIOR EXPERT MEDIA CONSULTANT FOR MINISTRY OF EARTH SCIENCES (MoES), NEW DELHI / IITM, PUNE**

**Candidates who report after 0930 hrs. will not be permitted to appear for interview and will not be allowed to enter the Institute premises.**

The Indian Institute of Tropical Meteorology (IITM) is an autonomous research organization fully funded by Ministry of Earth Sciences, New Delhi. It is a premier Institute of National and International repute, devoted to research in various aspects of Atmospheric Sciences with emphasis on Tropical meteorology, particularly on the Climate Change and Indian Monsoon

The Ministry of Earth Sciences (MoES) is a science-for-service oriented institution, providing data, advisories, alerts, information, knowledge, and activities benefiting the public and stakeholders in an almost direct manner.

To disseminate information on activities, initiatives, services, and achievements directly to the public, MoES/ IITM maintains an active presence on social media: Twitter, Facebook, Instagram, YouTube, and Koo. Other institutes under MoES also utilize social media.

Applications from eligible Indian Nationals are invited in the prescribed proforma (as per Annexure I to the advertisement) alongwith relevant documents for engagement of 01 (one) post of Senior Expert Media Consultant initially to be attached to Ministry of Earth Sciences (MoES), New Delhi as per details given below:

1	<b>Name of the Post</b>	: Senior Expert Media Consultant in Ministry of Earth Sciences /IITM
2	<b>Number of post</b>	: 1 (One)
3	<b>Place of Posting</b>	: New Delhi / Pune
4	<b>Period of Contract</b>	: Appointment for the post will be on contract basis initially for a period of 6 (six) months to be attached to MoES, New Delhi. Further extension will be considered based on the work performance and on need basis.
5	<b>Essential Qualifications</b>	: Master's Degree/Post Graduate Diploma in mass media/mass communication/ public relations/ advertisement or its equivalent.
6	<b>Desirable Qualifications</b>	: Demonstrative leadership skills and experience in media strategy, planning, coordination, management and collaboration.
7	<b>Experience in relevant field</b>	: At least 10 years of leadership experience in media & communication.
8	<b>Scope of work</b>	: Plan, coordinate, strategize and manage the media communication related tasks for MoES and its institutes including office of Hon'ble Minister of Earth Sciences.
9	<b>Maximum age limit</b>	: 45 years as on 28/12/2023

<b>10</b>	<b>Remuneration (per month)</b>	:	Consolidated remuneration of ₹ 1,50,000/- p.m. (Rupees One Lakh Fifty Thousand only)
<b>11</b>	<b>Other</b>	:	The Consultant will not be entitled for any monthly allowances including conveyance, any other facilities such as residential telephone, residential accommodation, CGHS and Medical reimbursement, personal support staff, transport facilities etc.
<b>12</b>	<b>Interview Date and Reporting time</b>	:	<b>28<sup>th</sup> December 2023 (08.30AM)</b>
<b>13</b>	<b>Venue</b>	:	<b>Indian Institute of Tropical Meteorology, Dr Homi Bhabha Road, Pashan, Pune-411008</b>

### **INSTRUCTIONS**

1. Candidates who fulfill the above criteria only should attend the walk-in interview (Hybrid mode). Candidates interested in appearing online for the interview may forward their application to **email id : [recruit\\_admin2021@tropmet.res.in](mailto:recruit_admin2021@tropmet.res.in) latest by **26<sup>th</sup> December 2023(1700hrs)****. The recruitment team will coordinate with the candidates for the interview process.
2. Upper age limit is relaxed by 05 years for SC/ST, 03 years for OBC, 10 years for physically handicapped and as per rules for ex-servicemen.
3. No TA/DA will be paid to the candidates for appearing for walk-in-interview. For SC/ST candidates admissible TA/DA shall be considered as per Government of India orders.
4. Candidates must produce all original documents as proof for verification and photocopy of each document along with duly filled attached application, at the time of interview/joining. Non-production of the original certificates during the interview/ joining will also disqualify the candidate.
5. The Competent Authority of this Institute reserves the right to terminate the appointment of the above post without assigning any reason thereof.
6. The Competent Authority of this Institute reserves the right to cancel the recruitment process for the positions mentioned above at any stage of the recruitment process.
7. Selected candidates may have to join the post immediately at MoES, New Delhi upon being found fit by Medical Authority.

**Director**  
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