

A. Target Achievement Status till Date

Reference Category	≤ 6 months			6 & ≤ 12 months			>1 & ≤ 2 Years			> 2 Years			To be reported by
	Brought Forward	Target*	Achievement	Brought Forward	Target*	Achievement	Brought Forward	Target*	Achievement	Brought Forward	Target*	Achievement	
Reference from MPs													
Public Grievance													
PMO Reference							2	2	2				IITM Pune

* Received during the month: Oct-2022.

B. Record Management

Brought Forward	Number of File(s) due for Review	Number of File(s) Reviewed	Number of File(s) identified for Weeding	Number of File(s) Weeded	To be reported by
519	314	880	47	47	IITM Pune

C. Cleanliness & Office Scrap Disposal

Brought Forward	Number of Campaign(s) to be Conducted	Number of Campaign(s) Conducted	Revenue Generated	To be reported by
1	1 (by 1. Swachhata Pakhwada & 2 Auctions.)	2	Rs.1,99,845/-	IITM Pune

D. Easing of Rules/ Processes: N/A

E. Public Grievance Appeals:

Brought Forward	Number of Appeal(s) Pending	Number of Appeal(s) Disposed of	To be reported by
0	0	7	IITM Pune

F. Space Freed due to Scrap Disposal and Weeding of Files (Numbers in Square feet only)

Numbers in Square feet	To be reported by
500 Sq. Ft.	IITM Pune

G. Amount of revenue earned due to disposal of Scrap.

Revenue	To be reported by
Rs.1,99,845/-	IITM Pune

H. Good Practice: Utilisation of the space freed due to scrap disposal.

1. Vehicle Parking	To be reported by
2. Storage of Civil Material.	IITM Pune

Note: Photos of the space identified for cleaning (before) and the space freed (after) and the utilization of the freed space may be provided.

